

"This is only the scope of work for the project. For more information, interested parties should contact Procurement at purchasing@stpgov.org to ensure receipt of a full project package, to be listed as a plan holder and to ensure any addenda to the project package are received."

Scope of Work/Services:

The Proposer should be aware that the intent of this RFP (Request for Proposal) is for St. Tammany Parish Facilities Management Department to contract a service company or companies to maintain the HVAC (Heating, Venting and Air Conditioning systems for the NAMI Houses, Safe Haven Quads Complex and Mechanical Plant located at 23592 Sparrow Road in Mandeville, LA.

This is a FULL SERVICE MAINTENANCE CONTRACT. All HVAC hardware, software, controls, and building automation systems listed in the RFP are the complete responsibility of the contractor, unless explicitly excluded in writing. The contractor is to maintain all hardware and software to premium operating condition, and operating at the highest efficiency. The contractor is 100% responsible for the cost of ALL labor, parts, materials, Air Filters, tools etc. to provide the maintenance and repairs to listed equipment. If a part is obsolete, the contractor will replace the equipment to match the existing specifications of the failed unit and at no additional cost to the STPG (St. Tammany Parish Government).